

City of Jurupa Valley

MEETING AGENDA OF THE COMMUNITY DEVELOPMENT ADVISORY COMMITTEE

Thursday February 9, 2023

Regular Meeting: 6:00 P.M.

City of Jurupa Valley City Hall

City Council Chambers

8930 Limonite Ave., Jurupa Valley, CA 92509

- A. As a courtesy to those in attendance, we ask that cell phones be turned off or set to their silent mode and that you keep talking to a minimum so that all persons can hear the comments of the public and Community Development Advisory Committee (CDAC). Please note that the permission of the Chair is required before speaking with anyone at the staff table or approaching the dais.
- B. A member of the public who wishes to speak under Public Comments must fill out a "Speaker Card" and submit it BEFORE the Chair calls for Public Comments. Each agenda item up will be open for public comments before taking action. Public comments on subjects that are not on the agenda can be made during the "Public Appearance/Comments" portion of the agenda.

REGULAR SESSION

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- 1. 6:00 P.M. – Call to Order and Roll Call**
 - 2. Pledge of Allegiance**
 - 3. Public Appearance/Comments (15 minutes)**
 - 4. Approval of Minutes from the January 12, 2023 Meeting**
 - 5. Approval of Agenda**
 - 6. Report from City Staff**
 - 7. Commission Business**
 - A. Receive a Presentation from Public Service Grant Applicants**
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RECOMMENDATION

That the Community Development Advisory Committee Receive and File a Public Presentation from each Public Service Grant Applicant for the 2023-24 CDBG Program Year

8. Public Appearance/Comments

9. Committee Member Comments

10. Adjournment to the February 23, 2023 Regular Meeting

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if you need special assistance to participate in a meeting of the Jurupa Valley Planning Commission, please call 951-332-6464. Notification at least 48 hours prior to the meeting or time when services are needed will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Agendas of public meetings and any other writings distributed to all, or a majority of, the Jurupa Valley Community Development Advisory Committee in connection with a matter subject to discussion or consideration at an open meeting of the Community Development Advisory Committee are public records. If such writing is distributed less than 72 hours prior to a public meeting, the writing will be made available for public inspection at the City of Jurupa Valley, 8930 Limonite Ave., Jurupa Valley, CA 92509, at the time the writing is distributed to all, or a majority of, the Jurupa Valley Community Development Advisory Committee. The Community Development Advisory Committee may also post the writing on its Internet website at www.jurupavalley.org.

City of Jurupa Valley

DRAFT MINUTES

Community Development Advisory Committee

CITY OF JURUPA VALLEY

January 12, 2023

1. Call to Order and Roll Call:

The regular meeting of the Jurupa Valley Community Development Advisory Committee was called to order at 7:00 p.m at the City Council Chambers, 8930 Limonite Ave., Jurupa Valley, California 92509.

Members present:

- Rachel Lopez, Chair
- Andrew MacMillian
- David McEachern
- Jessica Miller

Members absent:

- Don Oaks

Staff Attendees:

- Amy Sell, Principal Management Analyst
- Robert G. Vasquez, Program Coordinator Housing Rehabilitation
- Grizelda Reed, Executive Assistant
- Brendan Kearns, City Attorney

2. Pledge of Allegiance:

Led by Andrew MacMillian, Committee Member

3. Public Appearance/Comments: None

4. Approval of the Agenda:

Committee member Andrew MacMillan moved and Member Jessica Miller seconded the motion to approve the January 12, 2003 agenda. The motion approved 4-0-1

Ayes: Lopez, MacMillian, McEachern, Miller

Noes:

Abstained:

Absent: Oaks

5. Receive a Mid-Year Performance Update from Path of Life Ministries, Inc. and the Family Services Association

Mr. Leonard Jarman, Chief Solutions Office from Path of Life Ministries provided a powerpoint presentation and an overview of the services, projects and outreach programs provided from July 2022 through December 2022. Mr. – detailed the successes these programs provided and look forward to continued partnership with the City of Jurupa Valley.

Mr. Tom Donahue, Program Administrator from Family Service Association, provided a powerpoint presentation and provided a summary of the agency created to address poverty hunger and health in families and under-served communities in the Inland Empire. Mr. Donahue noted the Eddie D. Smith Center in Jurupa Valley that provided over 200 meals to Seniors at this facility.

6. Staff Report Describing the Public Service Grand Selection Process for 2022-2023 CDBG Program Year

Ms. Amy Sells, Principal Analyst provided an oral presentation and thanked both presenters on activities their agencies have provided in Jurupa Valley. Ms. Sells noted and summarized the public service grant application process and tentative timeline for CDBG related activities for the 2023-2024 program year and the tentative timeline CDBG related activities for the 2023-2024 program year proposed by staff.

9. Public Appearance/Comments – None

10. Committee Member Comments

Committee member Jessica Miller thanked the presenters and staff for the services provided in Jurupa Valley. Chair Rachel Lopez thanked the presenters and staff with the outreach efforts continuing in Jurupa Valley.

11. Adjournment to the February 9 , 2023 Regular Meeting:

Respectfully submitted,

Grizelda D. Reed
CDAC Secretary

City of Jurupa Valley

STAFF REPORT

DATE: FEBRUARY 9, 2023

TO: COMMUNITY DEVELOPMENT ADVISORY COMMITTEE

FROM: AMY SELLS PRINCIPAL MANAGEMENT ANALYST

SUBJECT: AGENDA ITEM NO.7.A

**RECEIVE A PUBLIC PRESENTATION FROM EACH PUBLIC SERVICE
GRANT APPLICANT**

RECOMMENDATION

That the Community Development Advisory Committee:

- 1) Receive a staff report regarding the Public Service Grant application rating process;
- 2) Receive a presentation from each Public Service Grant applicant; and
- 3) Assign individual ratings to each Public Service Grant applicant.

BACKGROUND

On June 7, 2018, the City Council adopted the City's first Consolidated Plan (ConPlan), Annual Action Plan, and Citizen's Participation Plan for the Community Development Block Grant (CDBG) funding program. The passage of these planning documents as required by the Federal Department of Housing and Urban Development (HUD) to become an "entitlement city" and administer CDBG funds independently. Previously, the City's CDBG efforts were administered by the County of Riverside.

A portion of the total CDBG allocation that the City receives from HUD may be used to fund public services. Typically, this process is served through a public service grant (PSG) application system. Non-profit entities that serve a population with certain demographic characteristics (low income, homeless, etc.) are encouraged to apply for public service grant funding from the City. The City's anticipated CDBG allocation is \$1,200,000, which includes up to \$170,000 for PSG funding.

At the February 21, 2019, City Council meeting, the City Council adopted Ordinance No. 2019-04, which established the Community Development Advisory Committee (CDAC). The Community Development Advisory Committee (CDAC) was established to administer the selection process for PSG applicants.

For the 2020-21 CDBG program year, the CDAC formally recommended PSG funding allocations in the amount of \$139,237.00 for Path of Life Ministries, Inc. (Path of Life) and \$40,000.00 for the Family Service Association (FSA). Both of these recommendations were accepted by the City Council. Path of Life's 2020-21 PSG award funded homeless outreach, emergency shelter, and homelessness prevention. FSA's 2020-21 PSG award helped fund the public meal program at the Eddie Dee Smith Senior Center.

On June 8, 2020, the CDAC formally recommended PSG funding allocations in the amount of \$255,500.00 for Path of Life and \$25,500.00 for FSA. These recommendations were made in response to the City receiving an additional allocation of the CDBG funds through the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). Unlike traditional CDBG funds, this special allocation of coronavirus related CDBG funds (CDBG-CV) could only be spent on activities that prepare for or respond to the coronavirus pandemic. Path of Life's CDBG-CV allocation augmented their existing homelessness response program to include an expansion of emergency housing and funding for homelessness prevention. FSA's CDBG-CV allocation financed the distribution of sanitation supplies to seniors at the Eddie Dee Smith Senior Center.

For the 2021-22 CDBG program year, the CDAC formally recommended PSG funding allocations in the amount of \$153,668.00 for Path of Life and \$20,000.00 for the FSA. Both of these recommendations were accepted by the City Council. Path of Life 2021-22 PSG award continued to fund homeless outreach, emergency shelter and homelessness prevention. FSA's 2021-22 PSG award helped fund the senior meal program at the Eddie Dee Smith Senior Center.

For the 2022-23 CDBG program year, the CDAC formally recommended PSG funding allocations in the amount of \$166,944.00 to several non-profit organizations within the City. Although, each non-profit was a qualified applicant, after careful consideration, the City Council awarded \$150,000 to Path of Life to continue the successful homeless outreach, emergency shelter and homelessness prevention program, and awarded the remaining \$16,944.00 to FSA to continue to fund the senior meal program at the Eddie Dee Smith Senior Center.

ANALYSIS

The City's CDBG team, which consists of both City Staff and consultant from GRC Associates, Inc. (GRC), published the Public Service Grant application on January 3, 2023. The purpose of the grant application was to solicit grant proposals from qualified non-profit agencies that serve residents in the community that meet the demographic criteria established by HUD (low-moderate income, homeless, etc.). The City received three (3) applications by the January 31, 2023 deadline. The City's anticipated CDBG allocation for Public Service Grants is \$160,000 and the City received \$220,000 in grant requests. Upon receipt, the City's CDBG team reviewed each application based on the objective rating process approved by the CDAC during the 2019-20 program year. A summary of each application is provided below.

Applicant: Family Services Association

Funding Request: \$20,000

Current Level of CDBG Funding (not including CDBG-CV): 16,944.00

Service: Senior Nutrition Program

Summary: The FSA currently provides a senior meal program at the Eddie D. Smith Senior Center on Mission Boulevard. FSA recently reinstated the in-person service at the senior center and their team prepares and cooks meals and provides nutrition-related resources and education. FSA's application describes how receiving CDBG funds will allow them to provide meals to the seniors of the community.

Applicant: Path of Life Ministries, Inc.

Funding Request: \$165,000.00

Current Level of CDBG Funding (not including CDBG-CV): \$150,000.00

Service: Emergency Shelter, Outreach, and Prevention

Summary: Path of Life has been providing homelessness outreach and shelter to homeless Jurupa Valley residents since July 1, 2017. The proposed program will continue to address the urgent need of homelessness and lack of shelter beds in Jurupa Valley. Path of Life's program provides street outreach with supportive services, 4 reserved shelter beds for Jurupa Valley residents, and homelessness prevention.

Applicant: Clasico de las Americas (CDLA)

Funding Request: \$100,000.00

Current Level of CDBG Funding (not including CDBG-CV): n/a

Service: CDLA Equestrian Training Center

Summary: The CDLA will provide Youth and Adult Equestrian Sports Programs and a facility to train, learn and leisure ride. The program will offer classes on horsemanship and provide access to the facility to train for equestrian sports. Designed for Jurupa Valley residents who want to learn more about horse management and equine husbandry.

The CDAC does not officially award funding for the Public Service Grants. Following the February 23, 2023 CDAC meeting, the recommendations will then be taken to the City Council at the March 16, 2023 City Council Meeting for final approval.

FINANCIAL IMPACT

Public service grant allocations are derived from the City's 2023-24 CDBG allocation.

There is no impact to the City's General Fund.

ALTERNATIVES

1. Provide alternate direction to City staff.

***** SIGNATURES ON FOLLOWING PAGE *****

Prepared & Submitted by:

Approved as to form:

Amy Sells
Principal Management Analyst

Brendan Kearns
Deputy City Attorney

Attachments:

- A. Family Services Association 2023-24 PSG Application
- B. Path of Life 2023-24 PSG Application
- C. Clasico de las Americas 2023-24 PSG Application



City of JURUPA VALLEY California

2023-2024 COMMUNITY DEVELOPMENT BLOCK GRANT PUBLIC SERVICE GRANT APPLICATION

Application is due 3:00 PM January 31, 2023

Late Applications will not be accepted

Submit 2 original applications & back up documentation to:

Amy Sells

Jurupa Valley City Hall

8930 Limonite Ave., Jurupa Valley CA 92509

AND

Email the completed application form to: asells@jurupavalley.org

Check each item included in your application package. Ensure an authorized representative signs the application certification. Ensure all required text fields & applicable boxes are completed or checked (*click on applicable box to insert text or check mark; "Tab" from field to field; avoid using hard returns within text boxes*). Text fields are limited in space so ensure responses are concise.

**Do not submit testimonials, letters of support, or program literature
MODIFIED APPLICATIONS WILL NOT BE ACCEPTED**

Organization Name: Path of Life Ministries

Program Name: Homeless Outreach and Shelter Services

CDBG Amount Requested: \$165,000

- ☒ Application
- ☒ Attachment A: Proposed Budget
- ☒ Attachment B: CDBG Funded Personnel
- ☒ IRS Tax Exempt Documentation
- ☒ Most Recent Financial Audit & 990 Tax Filing

1. APPLICANT GENERAL INFORMATION

A. Organization Legal Name: Path of Life Ministries

B. Address: 1240 Palmyrita Avenue, Suite A, Riverside, CA 92507

C. Program Name: Homeless Outreach Shelter Services

D. CDBG Amount Requested: \$165,000

E. Check the **ONE** category that best describes the proposed program

☐ Elderly/Frail Elderly Services

☐ Youth Services

☐ Physically/Developmentally Disabled Services

☐ Crime Awareness

☐ Persons with HIV/AIDS Services

☒ Homeless Services

☐ Fair Housing Services

☐ Substance Abuse Services

☐ Severe Mental Illness Services

☐ Child Care Services

☐ Other Public Service (specify)

☐ Health Services

F. Is this application submitted by a faith-based organization?

☒ Yes ☐ No

G. Location of where service will be provided (i.e., specify if program is citywide, a street address, a school site, etc.): City of Jurupa Valley – citywide.

H. Person to contact regarding this application & program administration:

Name: Chris Oberg Email Address: coberg@thepathoflife.com

Telephone: (951) 786-9048 Fax: (951) 779-2953

I. Federal Tax ID Number: 33-0724945

K. DUNS Number: 003364176

K. Officials Authorized to Sign Contracts & Expend Funds:

Name: Chris Oberg Title: Chief Executive Officer

Name: Cathryn Constantino Title: Director of Accounting

2. APPLICATION SUMMARY (This summary will be used in reports to the City Council & the public)

Provide a brief summary of how the proposed program will address a need in Jurupa Valley, your agency's capacity/experience to carry out the activity & administering CDBG funds, and how CDBG grant funds will be used.

The proposed program will continue to address the urgent need of homelessness and lack of shelter beds in Jurupa Valley. Path of Life Ministries (POLM) has been funded in the City of Jurupa Valley since 2018 with CDBG and in 2020 and 2021 with CDBG COVID19 funding to provide Street Outreach, Shelter, and Homelessness Prevention. POLM has over 16 years of meeting the needs of the homeless in Riverside County with HUD funding (CDBG, ESG and CoC).

These funds will be used to provide Homeless Street Outreach with supportive services and a minimum of four reserved shelter beds at POLM Shelters.

3. COMMUNITY NEED

Provide data relevant to the need for the proposed program in Jurupa Valley. Ensure information is specific to the City. Ensure you specifically address how the proposed program will impact the community need or City objectives, and how a service gap will be eliminated/demonstrably reduced.

Since implementing Jurupa Valley Homeless Services in 2018, POLM has made a significant impact through POLM Street Outreach, Homeless Prevention and Shelter program for individuals and families facing a housing crisis in the City of Jurupa Valley.

The impact of POLM Homeless Services is well documented as the number of homeless counted in Jurupa Valley in the annual County of Riverside Point in Time Count has decreased every year since POLM has provided homeless services in Jurupa Valley. The 2021 PIT Count was not conducted due to COVID concerns, however, in Jurupa we had over 1000 contacts, with 69 engagements. 80 households (over 200 individuals) were provided rental assistance through CDBG, CV19, and HEAP funds, allowing them to avoid homelessness. In the newly instated CSH units, 5 households, staying an average of 75 days, moved into permanent housing, which was 100% of participants in that program. According to the 2022 PIT Count, there were 96 unsheltered individuals compared to 103 in 2020, which was a decrease of 7%. Additionally, in 2022, we had 963 contacts with 86 engagements. The CSH units provided temporary shelter for five households, which served 10 individuals with an average length of 34 days.

The proposed program will continue to effectively address the urgent community need of homelessness and lack of shelter beds in Jurupa Valley. These funds would allow us to reduce the number of homeless by providing vital street outreach and shelter services to the homeless population in the City of Jurupa Valley.

4. ORGANIZATION CAPACITY & EXPERIENCE

- A. State your organization's experience to carry out the proposed program. Include information regarding length of time providing service, professional qualification of staff (include license, academic credentials, etc.) & other relevant information.

POLM maintains a solid reputation for providing homeless services throughout Riverside County. POLM has provided comprehensive homeless services since 2005. In 2014 with CDBG funding, POLM began providing mobile intervention and street outreach in the City of Perris and have expanded interventions throughout Riverside County. Trained POLM Street Outreach teams employ evidence based best practices such as Motivational Interviewing, Progressive Engagement, and Trauma Informed Care with the families and individuals experiencing homelessness. Our mobile team engages with the homeless at encampments, in cars, community service locations, etc., and provides needs assessments, housing navigation, and employment support once trust is established. The mobile team provides transportation and moving support to housing as needed. The team collects specific data for each individual and inputs all information into the Riverside County HMIS data system. POLM offers a comprehensive menu of supportive services to every interested individual we serve.

- B. Summarize your organization's experience administering CDBG public service grant funds.

POLM has consistently received local, state, and federal funding for over 16 years. We have received State and Local Emergency Solutions (ESG) funding for our shelters, rapid rehousing, and outreach programs. We receive Emergency Food and Shelter Program dollars from FEMA for mass shelter and rental assistance, Community Development Block Grant (CDGB) funds for shelter care and mobile outreach, HUD Continuum of Care dollars for rapid rehousing and permanent supportive housing, HEAP funding for both shelters and a Homelessness Prevention for Jurupa Valley, and City of Riverside. In 2021-2022, we received over \$4,780,000 grant funding from government entities and a total over \$5,100,000 in contracted funding. We have been effective in managing the grant contracts meeting required reporting deadlines and receiving few findings when monitored by the grantor.

C. List 3 references for 3 grant fund providers that have funded the proposed program. NA ☐

GRANT PROVIDER	GRANT PROVIDER CONTACT NAME TELEPHONE # & EMAIL	GRANT AMOUNT	DATES COVERED BY GRANT FUNDS
City of Riverside	Michelle Davis; 951-826-5743 mdavis@riversideca.gov	\$162,000	2022-223
County of Riverside	Sterlon Sims; 951-955-5938; ssims@rivco.org	\$170,000	2022-2023
City of Corona	Karen Roper; 951-739-4949; Karen.roper@coronaca.gov	\$249,000	2022-2023

D. Compliance with 2 CFR Part 200(Single Audit):

1. In any of the past 3 years, has your agency expended more than \$750,000 in federal funds during a fiscal year? Yes ☒ No ☐
2. During this year(s), did your agency prepare a Single Audit compliant with OMB Circular A-133? Yes ☒ No ☐ If "Yes" please provide a copy of most recent Single Audit.

5. PROGRAM INFORMATION

A. Complete the following budget summary for the proposed program.

- | | |
|--|-----------------------|
| 1. 2023-2024 Jurupa Valley CDBG Grant Funds Requested: | <u>\$165,000</u> |
| 2. Total 2023-2024 Program Budget: | <u>\$313,078.25</u> |
| 3. Total 2023-2024 Agency Budget: | <u>\$6,349,362.75</u> |

B. Detail how requested CDBG funds will be utilized (e.g., staff salaries, benefits; program supplies; insurance; direct client assistance, etc.)? Ensure that **Attachment B "Proposed Program Budget"** is reflective of this outline.

Funds will be used to cover Staff, Operational and Administrative costs associated to the following activities:

1. POLM Street Outreach services will serve a minimum of **125** unduplicated individuals with Outreach and Shelter services.
2. Two (2) Full-Time Staff will conduct street outreach and case management services five (5) days per week to homeless individuals in the City of Jurupa Valley. POLM Street Outreach Team will provide Outreach/Contact/Engagement to a minimum of **125** individuals.
3. An intake/enrollment including a VI-SPDAT assessment will be conducted for each individual engaged/enrolled. This will determine eligibility for (Rapid Rehousing (RRH) or Permanent Supportive Housing (PSH) and ensure that eligible individuals are entered in the Riverside County Coordinated Entry System (CES).
4. The Street Outreach team will document their contacts, interactions, and progress with the individuals they meet with as well as the locations in which they are finding homeless individuals and encampments.
5. A case plan will be established with those who accept case management services and those who enter POLM shelter services. Assistance will be provided to cover special needs of individuals that will aid in their rapid movement out of their homeless situation, such as funding for ID documents, work clothes, and vehicle repairs. A minimum of 10 households will receive this assistance.
6. POLM will assist with transportation needs that contribute to an exit from the homeless situation for those who are interested. A minimum of 25 individuals are projected to receive this assistance.
7. Path of Life will connect and collaborate with partner organizations and agencies such as the Riverside County Sheriff's Department HOT Team, Jurupa Valley Codes Department, and other community-based agencies to coordinate efforts to provide effective homeless solutions in Jurupa Valley.
8. POL will serve a minimum of 50 unduplicated individuals from Jurupa Valley in POLM Shelters. The equivalent of 1000 shelter bed nights will be guaranteed for Jurupa Valley residents with at least 4 beds being available on any given night for Jurupa Valley residents. Additional bed nights and/or beds will be provided for any Jurupa Valley residents seeking shelter based upon

availability. Path of Life began offering 24-hour services with 3 meals per day, which is available to all shelter guests.

9. POLM will assist with efforts to conduct the 2024 Point In Time Count.
- C. Provide the following information regarding full-time, part-time, contract & volunteer staff that will be utilized to provide the proposed service. (If CDBG funds are requested for any personnel costs, **Attachment C "CDBG Funded Personnel"** must be completed).

Full-Time Staff: 2

Part-Time Staff: 0

Contract Staff: 0

Volunteers: 3

- D. What percentage of the organization's total budget is spent on fundraising & overall administration?
9%
- E. Provide the following information regarding the number of unduplicated clients that will be served by the proposed program:
1. Total number of unduplicated program clients, **regardless of city of residence**, that will be service by the program between 7/1/2023 & 6/30/2024? 125 Individuals
 2. Total number of unduplicated **Jurupa Valley clients** that the program will serve by the program between 7/1/2023 & 6/30/2024? 125 Individuals
 3. What % of the total program budget will be used to serve unduplicated Jurupa Valley residents?
100%
- F. Is this a new program? Yes ☐ No ☒ If this is **not** a "New" program, how will this program be expanded from current program efforts? _____

6. HUD REQUIREMENTS

Provide the following information regarding the number of individuals to be served by the proposed program & your agency from 7/1/2023 through 6/30/2024:

- A. Number of unduplicated Jurupa Valley residents the program will serve with requested CDBG funds?
125 Individuals.

What % of these individuals will be of low/moderate income? 100%

Note: HUD requires that each organization providing services to individuals with CDBG public service grant funds document the size, race/ethnicity & income of assisted households. Income documentation is not required for "presumed beneficiary" category clients; however, documentation of "presumed beneficiary" status is required. Presumed beneficiaries include: abused children, seniors (over 62 years of age), battered spouses, severely disabled adults, homeless persons, illiterate persons, persons with HIV/AIDS, migrant farm workers.

- B. Does the proposed program application/intake form collect all HUD-required information?
Yes ☒ No ☐ If "Yes," how is this information documented?

a. Self-Certification ☒

b. Analysis of household income documents such as tax returns/pay checks ☐

c. Program serves **presumed beneficiary** category ☒ List category Homeless persons

If "No," how will this information be collected & reported to the City? N/A

- C. If the proposed service assists the homeless, what percentage of clients are "chronic homeless?" 30%
☐ Not Applicable

HUD defines chronically homeless as:

(1) An individual who:

(i) Is homeless & lives in a place not meant for human habitation, a safe haven, or in an emergency shelter &

(ii) Has been homeless & living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least 1 year or on at least 4 separate occasions in the last 3 years, where each homeless occasion was at least 15 days &

(iii) Can be diagnosed with 1 or more of the following conditions: substance use disorder, serious mental illness, developmental disability, post-traumatic stress disorder, cognitive impairments resulting from brain injury, or chronic physical illness or disability;

(2) An individual who has been residing in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days & met all of the criteria in paragraph (1) before entering that facility; or

(3) A family with an adult head of household (or if there is no adult in the family, a minor head of household) who meets all of the criteria in paragraph (1), including a family whose composition has fluctuated while the head of household has been homeless.

- D. All CDBG-funded activities are required to provide output (i.e. number of individuals served) & outcome (i.e. anticipated benefit to program recipients) data. All CDBG-funded activities must meet one of HUD's "objectives" & "outcomes."

OBJECTIVE - Check the box (only one) that best applies to the proposed program:

- ☒ Suitable Living Environment – The activity is designed to benefit the community, families, or individuals by address issues in their living environment.
- ☐ Decent Affordable Housing – The activity is designed to cover a wide range of housing opportunities that meet individual family or community needs.
- ☐ Creating Economic Opportunities – The activity will generate economic development, commercial revitalization or job creation.

OUTCOMES - Check the box (only one) that best applies to the proposed program.

- ☒ Availability/Accessibility – The activity makes services, infrastructure, housing or shelter available/accessible to low- & moderate-income people, including individuals with disabilities.
- ☐ Affordability – The activity provides affordability in a variety of ways for low- & moderate-income people (includes creation or maintenance of affordable housing, basic infrastructure hook-ups or services).
- ☐ Sustainability (Promoting Livable or Viable Communities) – The activity aims to improve the community or neighborhoods, helps to make them livable or viable by providing benefits to low & moderate-income people, or by removing/eliminating slums/blighted areas.

7. CERTIFICATION

I hereby certify that I am authorized to submit this application for CDBG public service grant funding provided by the City of Jurupa Valley ("City") by the Board of Directors of Path of Life Ministries ("Applicant"). If grant funds are granted, funds will be used solely to benefit low- and moderate-income Jurupa Valley residents. Applicant understands that general liability, auto liability insurance, and workers compensation insurance are required and will be provided per terms of a grant agreement to be executed between the City and the Applicant. Applicant understands that grant funds are provided on a reimbursement basis and will provide appropriate documentation to substantiate expenditures submitted for reimbursement. Grant funds will be administered pursuant to an agreement and are consistent with applicable federal regulations. If the Applicant fails to serve eligible Jurupa Valley residents during the term of the contract, or fails to substantially attain projected accomplishments (defined as at least 75% of projected number of persons to be served), Applicant may be required to repay all or a portion of funds already disbursed to the Applicant by the City and/or forego receipt of additional grant funds. Applicant also certifies that it is in compliance with all local zoning/land use regulations and possesses all required licenses and permits to operate/provide program.

Name: Chris Oberg

Title: Chief Executive Officer

Signature



Date



ATTACHMENT A

PROPOSED 2023-2024 PROGRAM BUDGET

Program Name: Homeless Outreach and Shelter Services

BUDGET CATEGORY	CDBG	OTHER	TOTAL
Agency Administration Staff Salaries & Benefits	\$4,500	\$27,357.64	\$31,857.64
Program Staff Salaries & Benefits	\$100,000	\$98,520.61	\$198,520.61
Program Supplies	\$	\$500.00	\$500
Rent/Lease	\$	\$	\$
Communications	\$500	\$700	\$1,200
Utilities	\$	\$	\$
Insurance	\$	\$1000	\$1000
Professional Services (Specify)	\$	\$	\$
Other (Specify) 1000 Bed Nights at Community Shelter	\$60,000	\$20,000	\$80,000
Other (Specify) Special Needs	\$	\$	\$
Other (Specify)	\$	\$	\$
Other (Specify)	\$	\$	\$
TOTAL	\$165,000	\$148,078.25	\$313,078.25

List Source of "Other" Program Funds to be use to Assist JV Residents

SOURCE OF OTHER PROGRAM FUNDS	AMOUNT OF OTHER PROGRAM FUNDS	FUNDS SECURED FOR FY 19-20 WITH A CONTRACT?
Emergency Solutions Grant	\$68,420.65	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Emergency Food and Shelter Program	\$35,000	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
HUD Permanent Supportive Housing	\$44,657.60	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	\$	Yes <input type="checkbox"/> No <input type="checkbox"/>
	\$	Yes <input type="checkbox"/> No <input type="checkbox"/>

TOTAL	\$148,078.25	
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ATTACHMENT B

CDBG FUNDED PERSONNEL

☐ CHECK BOX IF NOT APPLICABLE

LIST ONLY POSITIONS FOR WHICH YOU ARE REQUESTING 2023-2024 CDBG FUNDING

AGENCY ADMINISTRATION

POSITION TITLE	ANNUAL SALARY	ANNUAL BENEFITS	TOTAL COMPENSATION	CDBG FUNDS REQUESTED	% OF TIME POSITION IS DEDICATED TO JURUPA VALLEY CDBG ACTIVITY
CEO	\$143,000	\$25,740	\$168,740	\$1,000	5%
Director of Accounting	\$70,000	\$12,600	\$82,600	\$750	8%
Director of Human Resources	\$65,000	\$11,700	\$76,700	\$750	8%
Claims Specialist	\$65,000	\$11,700	\$76,700	\$1000	8%
Accounts Payable Clerk	\$38,480	\$6,926.40	\$45,406.40	\$1,000	10%

PROPOSED PROGRAM STAFF

POSITION TITLE	ANNUAL SALARY	ANNUAL BENEFITS	TOTAL COMPENSATION	CDBG FUNDS REQUESTED	% OF TIME POSITION IS DEDICATED TO JURUPA VALLEY CDBG ACTIVITY
Outreach Staff (x2 FTE)	\$91,665.60	\$16,499.81	\$108,165.41	\$100,000	100%
	\$	\$	\$	\$	%
	\$	\$	\$	\$	%
	\$	\$	\$	\$	%
	\$	\$	\$	\$	%

PROPOSED PROGRAM CONTRACT STAFF

POSITION TITLE	ANNUAL SALARY	ANNUAL BENEFITS	TOTAL COMPENSATION	CDBG FUNDS REQUESTED	% OF TIME POSITION IS DEDICATED TO JURUPA VALLEY CDBG ACTIVITY
	\$	\$	\$	\$	%
	\$	\$	\$	\$	%
	\$	\$	\$	\$	%
	\$	\$	\$	\$	%
	\$	\$	\$	\$	%

APPLICATION SUPPLEMENTAL FOR HOMELESS SERVICES

1. Describe your experience with analyzing and interpreting U.S. Census and other official forms of data related to homelessness.

Path of Life has been contributing and reviewing data from various reports such as Consolidated Plans, Homeless PIT Count, Homeless Management Information System (HMIS), Annual Performance Reports, U.S. Census to determine the needs and trends of a community regarding homelessness, to learn and inform our services plans to the homeless and as an educator/ advocate for the homeless with local governments and community groups for over 18 years.

2. Describe your organization's experience with developing a homelessness outreach effort to collect new data.

POLM has provided comprehensive homeless services since 2005. In 2014 with CDBG funding, POLM began providing mobile intervention and street outreach in the city of Perris and have expanded interventions throughout Riverside County. Trained POLM Street Outreach teams employ evidence-based best practices such as Motivational Interviewing, Progressive Engagement and Trauma Informed Care with the families and individuals experiencing homelessness. Our mobile team engages with the homeless at encampments, in cars, community service locations, etc., and provides needs assessments, housing navigation, behavioral healthcare and employment support once trust is established. The team collects specific data for each individual and inputs all information into the Riverside County HMIS data system. POLM also helps coordinate the annual Riverside County Homeless PIT Count in Jurupa Valley.

3. Describe your organization's experience with developing, proposing, and implementing results-oriented solutions to mitigate and serve the homeless population.

Path of Life Ministries exercises a comprehensive and coordinated system of support. While many homeless service agencies focus on relief services, POLM focuses efforts on a permanent exit from homelessness and poverty by integrating support structures and development services and addressing the underlying barriers to sustained success. We uniquely integrate support in the areas of housing, financial stability, and life skills development toward our participants' socioeconomic mobility. If other agencies provide services in particular areas, POLM collaborates with those agencies to integrate them into our system of support in the context of participants' living environment, streamlining both access to and the implementation of those services within our participants' journeys, such as our partnership with the workforce development office in which we have arranged for a single employment specialist who both serves as a single point of contact with our staff and a concierge for participants we connect with their services. In situations where no evident resource exists, POLM has a track record of creating those solutions, such as the incubation and launch of a Federally Qualified Healthcare organization (Health to Hope Clinics) as well as a social enterprise organization (Path of Life Enterprises), and the creation of a behavioral health program and childcare program that provides services intentionally designed to meet the needs of our participants. Throughout our entire system of care, POLM is implementing the best practices of the social service and behavioral health industry, such as rapid re-housing, trauma informed care, the cognitive approach to personal transformation, and motivational interviewing. POLM's strategy is specifically unique in that it emphasizes collaboration (leveraging available resources), provides integrated pipelines of achievement and development, and addresses root issues of homelessness and poverty.

4. Describe your organization's familiarity with social services in the Jurupa Valley, Riverside County, and greater Southern California areas.

POLM, having served the County of Riverside since 1998, is aware of social services countywide. We work closely with Housing, Homelessness Prevention & Workforce Solutions, participate in the County 211 Community Connect, work alongside agencies/mainstream services like the United Way, University Health Care System and Behavioral Health Care, Adult Protective Services, Workforce Development, and the Social Security Administration. We connect with City Services and Departments such as the City of Riverside, City of Jurupa Valley, and cities in Coachella Valley. Our Achievement Coaches and Navigators work directly with community based social services agencies such as the Salvation Army, Catholic Charities, community landlords and many other agencies to help provide resources to help the homeless with their many needs.

5. Describe your organization's familiarity with the Community Development Block Grant process and other streams of Federal, State, or Local revenue.

Since 2005 Path of Life Ministries has been a successful recipient of local, state, and federal funding. We have received State and local Emergency Solutions (ESG) funding for our shelters, rapid rehousing and outreach programs. We receive Emergency Food and Shelter Program dollars from FEMA for mass shelter, Community Development Block Grant (CDBG) funds for shelter care and mobile outreach, HUD Continuum of Care funding for rapid rehousing and permanent supportive housing and State of CA HEAP funding for Homelessness Prevention and shelter services. In 2021-2022 we received over \$4,780,000 in grant funding from Federal, State, or Local government entities. We have been effective in managing the grant contracts meeting required reporting deadlines and receiving no findings when monitored by the grantor.



City of
JURUPA VALLEY
California

**2022-2023 COMMUNITY DEVELOPMENT BLOCK GRANT
PUBLIC SERVICE GRANT APPLICATION**

Application is due 3:00 PM January 31, 2023

Late Applications will not be accepted

Submit 2 original applications & back up documentation to:

Amy Sells

Jurupa Valley City Hall

8930 Limonite Ave., Jurupa Valley CA 92509

AND

Email the completed application form to: asells@jurupavalley.org

Check each item included in your application package. Ensure an authorized representative signs the application certification. Ensure all required text fields & applicable boxes are completed or checked (*click on applicable box to insert text or check mark; "Tab" from field to field; avoid using hard returns within text boxes*). Text fields are limited in space so ensure responses are concise.

**Do not submit testimonials, letters of support, or program literature
MODIFIED APPLICATIONS WILL NOT BE ACCEPTED**

Organization Name: Family Service Association

Program Name: Senior Nutrition Program

CDBG Amount Requested: \$20,000

- ☒Application
- ☒Attachment A: Proposed Budget
- ☒Attachment B: CDBG Funded Personnel
- ☒IRS Tax Exempt Documentation
- ☒Most Recent Financial Audit & 990 Tax Filing

1. APPLICANT GENERAL INFORMATION

A. Organization Legal Name: Family Service Association

B. Address: 21250 Box Springs Rd, Suite 212 Moreno Valley, CA 92557

C. Program Name: Senior Nutrition Program

D. CDBG Amount Requested: \$20,000

E. Check the **ONE** category that best describes the proposed program

☒ Elderly/Frail Elderly Services

☐ Youth Services

☐ Physically/Developmentally Disabled Services

☐ Crime Awareness

☐ Persons with HIV/AIDS Services

☐ Homeless Services

☐ Fair Housing Services

☐ Substance Abuse Services

☐ Severe Mental Illness Services

☐ Child Care Services

☐ Other Public Service (specify)

☐ Health Services

F. Is this application submitted by a faith-based organization?

☐ Yes ☒ No

G. Location of where service will be provided (i.e., specify if program is citywide, a street address, a school site, etc.): 5888 Mission Boulevard, Riverside, CA 92509

H. Person to contact regarding this application & program administration:

Name: Tom Donahue Email Address: Tom.Donahue@fsaca.org

Telephone: 951-342-3057 Fax: 951-276-9542

I. Federal Tax ID Number: 95-1803694

K. DUNS Number: 791329071

K. Officials Authorized to Sign Contracts & Expend Funds:

Name: Cheryl-Marie Hansberger Title: CEO

Name: Shannon Gonzalez Title: COO

2. APPLICATION SUMMARY (This summary will be used in reports to the City Council & the public)

Provide a brief summary of how the proposed program will address a need in Jurupa Valley, your agency's capacity/experience to carry out the activity & administering CDBG funds, and how CDBG grant funds will be used.

FSA's Senior Nutrition Program provides seniors with one nutritionally balanced meal Monday – Friday at the Eddie D. Smith Senior Center. Our team prepares and cooks meals at the senior center, adhering to health and safety standards, and provides nutrition-related resources and education.

FSA's Senior Nutrition Program supports the City of Jurupa Valley's vision of providing Health and Human Services for residents who are most at risk. The main goal of the program is to assist older Americans to live independently by maintaining or improving their physical, psychological or social wellbeing. FSA designed its program to decrease the sense of isolation that many seniors feel by providing them the opportunity for socialization with their peers and daily contact as they receive a nutritious meal.

FSA does not limit or turn away any senior citizen who comes for meal. For most of the seniors who participate in the program, the daily meal they receive is their only source of nutrition for the day and often, their only interaction with others.

3. COMMUNITY NEED

Provide data relevant to the need for the proposed program in Jurupa Valley. Ensure information is specific to the City. Ensure you specifically address how the proposed program will impact the community need or City objectives, and how a service gap will be eliminated/demonstrably reduced.

FSA is proud to support the City of Jurupa Valley's efforts to foster a healthy, food secure region. The Senior Nutrition Program improves health, safety and quality of life for participants in the region. FSA strives to meet the demand for nutrition services in Jurupa Valley and throughout the Inland Empire.

The Senior Nutrition services are so widely utilized by city residents because the program addresses some of the major unmet needs that the elderly population face today. Many older adults live on fixed incomes that force them to choose between paying for rent, utilities, or medication versus paying for groceries. The program provides services to the region's elderly who are most at-risk due to poverty, geographic isolation, and who have a lack of adequate resources to help them with the complexity of issues related to aging.

4. ORGANIZATION CAPACITY & EXPERIENCE

A. State your organization's experience to carry out the proposed program. Include information regarding length of time providing service, professional qualification of staff (include license, academic credentials, etc.) & other relevant information.

Family Service Association (FSA) is one of the largest and most impactful human service nonprofit organizations serving residents of the Inland Empire. In 1953, the Junior League founded the Family Service Agency to provide counseling services in the City of Riverside. The agency remained dedicated to this mission and single-service until the mid-1980's when new leadership began the expansion of the scope of services and geographic area. Today, FSA serves thousands of individuals and families each year in the areas of: Behavioral Health, Child Development, Child Abuse Prevention, Community Centers, and Senior Housing, Nutrition and Wellness.

FSA has been providing senior nutrition services in Jurupa Valley since 1987 and has continued to increase our number served. Time and again FSA has demonstrated the ability to step up and provide for the community of Jurupa valley.

In June of 2022, FSA was awarded the honor of Nonprofit of the Year by Senator Rosilicie Ochoa Bogh, Representative of the 23rd District of the California State Legislature. Additionally, FSA received accreditation from the Council on Accreditation in September of 2022, signifying the highest national standards for professional performance.

B. Summarize your organization's experience administering CDBG public service grant funds.

FSA has received CDBG funds for over 18 years to operate community centers, run programs ranging from health and wellness to case management. We have also been the recipient of Federal grant funds over the last 21 years to operate programs in Education, Health and Human Services, Clinical Mental Health, Housing, and others.

FSA has been fortunate to have received CDBG funding for our Senior Nutrition Services since 2004. FSA currently receives CDBG Funding from twelve cities in the Inland Empire and from several cities' general fund budget to support operating the Senior Nutrition Program.

FSA has the following policies and procedures are in place:

- FSA has a formal personnel system in place and written procedures
 - Staff salary can be tracked by funding source
 - Formal written accounting procedures are in place and formal audits are conducted each year.
- Additionally, FSA uses a separate revenue account to segregate all CDBG funds received. As a recipient of more than \$750,000 in federal funds, the agency is also subject to single audit requirements using appropriate professional standards

C. List 3 references for 3 grant fund providers that have funded the proposed program. NA ☐

GRANT PROVIDER	GRANT PROVIDER CONTACT NAME TELEPHONE # & EMAIL	GRANT AMOUNT	DATES COVERED BY GRANT FUNDS
City of Perris - CDBG	Sara Pavon Cortes Scortes@cityofperris.org (951) 943 – 5003 Ext 254	\$20,000	7/1/22 – 6/30/2023
City of Moreno Valley – CDBG and CDBG-CV Funding	Dena Heald GrantsAdmin@moval.org (951) 413-3450	\$20,000	7/1/22 – 6/30/2023
City of Chino – CDBG and CDBG-CV Funding	Pat Cacioppo PCacioppo@cityofchino.org (909) 333-3355	\$15,000	7/1/22 – 6/30/2023

D. Compliance with 2 CFR Part 200(Single Audit):

1. In any of the past 3 years, has your agency expended more than \$750,000 in federal funds during a fiscal year? Yes ☒ No ☐
2. During this year(s), did your agency prepare a Single Audit compliant with OMB Circular A-133? Yes ☒ No ☐ If "Yes" please provide a copy of most recent Single Audit.

5. PROGRAM INFORMATION

A. Complete the following budget summary for the proposed program.

- | | |
|--|---------------------|
| 1. 2022-2023 Jurupa Valley CDBG Grant Funds Requested: | <u>\$20,000</u> |
| 2. Total 2022-2023 Program Budget: | <u>\$206,177</u> |
| 3. Total 2022-2023 Agency Budget: | <u>\$23,000,000</u> |

B. Detail how requested CDBG funds will be utilized (e.g., staff salaries, benefits; program supplies; insurance; direct client assistance, etc.)? Ensure that **Attachment B "Proposed Program Budget"** is reflective of this outline.

Funding from the City of Jurupa Valley will be allocated towards the cost of food for the program. The COVID-19 pandemic has created instability in our supply chain, dramatically increasing food costs which are a sizable portion of FSA's senior nutrition expenses.

C. Provide the following information regarding full-time, part-time, contract & volunteer staff that will be utilized to provide the proposed service. (If CDBG funds are requested for any personnel costs, **Attachment C "CDBG Funded Personnel"** must be completed).

Full-Time Staff: 275

Part-Time Staff: 40

Contract Staff: 3

Volunteers: ~500*

*FSA utilizes about 500 volunteers in its programs throughout the year. There are 8 volunteers that support the Senior Nutrition Program at the Eddie D. Smith Center.

D. What percentage of the organization's total budget is spent on fundraising & overall administration?
13%

E. Provide the following information regarding the number of unduplicated clients that will be served by the proposed program:

1. Total number of unduplicated program clients, **regardless of city of residence**, that will be service by the program between 7/1/2022 & 6/30/2023? 145 Individuals
2. Total number of unduplicated **Jurupa Valley clients** that the program will serve by the program between 7/1/2022 & 6/30/2023? 145 Individuals
3. What % of the total program budget will be used to serve unduplicated Jurupa Valley residents?
100%

F. Is this a new program? Yes ☐ No ☒ If this is **not** a "New" program, how will this program be expanded from current program efforts? Funding from the City of Jurupa Valley will be used to support the Senior Nutrition Program continue operations and serve a greater number of individuals.

6. HUD REQUIREMENTS

Provide the following information regarding the number of individuals to be served by the proposed program & your agency from 7/1/2022 through 6/30/2023:

- A. Number of unduplicated Jurupa Valley residents the program will serve with requested CDBG funds? 145 Individuals.

What % of these individuals will be of low/moderate income? 100%

Note: HUD requires that each organization providing services to individuals with CDBG public service grant funds document the size, race/ethnicity & income of assisted households. Income documentation is not required for "presumed beneficiary" category clients; however, documentation of "presumed beneficiary" status is required. Presumed beneficiaries include: abused children, seniors (over 62 years of age), battered spouses, severely disabled adults, homeless persons, illiterate persons, persons with HIV/AIDS, migrant farm workers.

- B. Does the proposed program application/intake form collect all HUD-required information?

Yes ☒ No ☐ If "Yes," how is this information documented?

a. Self-Certification ☐

b. Analysis of household income documents such as tax returns/pay checks ☐

c. Program serves **presumed beneficiary** category ☒ List category Seniors 62 and older

If "No," how will this information be collected & reported to the City? _____

- C. If the proposed service assists the homeless, what percentage of clients are "chronic homeless?"
____% ☒ Not Applicable

HUD defines **chronically homeless** as:

(1) An individual who:

(i) Is homeless & lives in a place not meant for human habitation, a safe haven, or in an emergency shelter &

(ii) Has been homeless & living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least 1 year or on at least 4 separate occasions in the last 3 years, where each homeless occasion was at least 15 days &

(iii) Can be diagnosed with 1 or more of the following conditions: substance use disorder, serious mental illness, developmental disability, post-traumatic stress disorder, cognitive impairments resulting from brain injury, or chronic physical illness or disability;

(2) An individual who has been residing in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days & met all of the criteria in paragraph (1) before entering that facility; or

(3) A family with an adult head of household (or if there is no adult in the family, a minor head of household) who meets all of the criteria in paragraph (1), including a family whose composition has fluctuated while the head of household has been homeless.

- D. All CDBG-funded activities are required to provide **output** (i.e. number of individuals served) & **outcome** (i.e. anticipated benefit to program recipients) data. All CDBG-funded activities must meet one of HUD's "objectives" & "outcomes."

OBJECTIVE - Check the box (**only one**) that best applies to the proposed program:

- ☒ Suitable Living Environment – The activity is designed to benefit the community, families, or individuals by address issues in their living environment.
- ☐ Decent Affordable Housing – The activity is designed to cover a wide range of housing opportunities that meet individual family or community needs.
- ☐ Creating Economic Opportunities – The activity will generate economic development, commercial revitalization or job creation.

OUTCOMES - Check the box (**only one**) that best applies to the proposed program.

- ☐ Availability/Accessibility – The activity makes services, infrastructure, housing or shelter available/accessible to low- & moderate-income people, including individuals with disabilities.
- ☒ Affordability – The activity provides affordability in a variety of ways for low- & moderate-income people (includes creation or maintenance of affordable housing, basic infrastructure hook-ups or services).
- ☐ Sustainability (Promoting Livable or Viable Communities) – The activity aims to improve the community or neighborhoods, helps to make them livable or viable by providing benefits to low & moderate-income people, or by removing/eliminating slums/blighted areas.

7. CERTIFICATION

I hereby certify that I am authorized to submit this application for CDBG public service grant funding provided by the City of Jurupa Valley ("City") by the Board of Directors of Family Service Association ("Applicant"). If grant funds are granted, funds will be used solely to benefit low- and moderate-income Jurupa Valley residents. Applicant understands that general liability, auto liability insurance, and workers compensation insurance are required and will be provided per terms of a grant agreement to be executed between the City and the Applicant. Applicant understands that grant funds are provided on a reimbursement basis and will provide appropriate documentation to substantiate expenditures submitted for reimbursement. Grant funds will be administered pursuant to an agreement and are consistent with applicable federal regulations. If the Applicant fails to serve eligible Jurupa Valley residents during the term of the contract, or fails to substantially attain projected accomplishments (defined as at least 75% of projected number of persons to be served), Applicant may be required to repay all or a portion of funds already disbursed to the Applicant by the City and/or forego receipt of additional grant funds. Applicant also certifies that it is in compliance with all local zoning/land use regulations and possesses all required licenses and permits to operate/provide program.

Name: Shannon Gonzalez

Title: Chief Operating Officer

Signature

Date

ATTACHMENT A

PROPOSED 2022-2023 PROGRAM BUDGET

Program Name: FSA Senior Nutrition Program

BUDGET CATEGORY	CDBG	OTHER	TOTAL
Agency Administration Staff Salaries & Benefits	\$	\$	\$
Program Staff Salaries & Benefits	\$	\$90,523	\$90,523
Program Supplies	\$	\$2,400	\$2,400
Rent/Lease	\$	\$	\$
Communications	\$	\$	\$
Utilities	\$	\$	\$
Insurance	\$	\$1,800	\$1,800
Professional Services (Specify) Staff/Volunteer Recognition	\$	\$800	\$800
Other (Specify) Food	\$20,000	\$54,970	\$74,970
Other (Specify) Repair & Maintenance	\$	\$14,700	\$14,700
Other (Specify) Mileage	\$	\$720	\$720
Other (Specify) Overhead Expense	\$	\$20,264	\$20,264
TOTAL	\$20,000	\$186,177	\$206,177

List Source of "Other" Program Funds to be use to Assist JV Residents

SOURCE OF OTHER PROGRAM FUNDS	AMOUNT OF OTHER PROGRAM FUNDS	FUNDS SECURED FOR FY 22-23 WITH A CONTRACT?
County of Riverside Office on Aging	\$178,857	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Client Donations (estimated)	\$6,426	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	\$	Yes <input type="checkbox"/> No <input type="checkbox"/>
	\$	Yes <input type="checkbox"/> No <input type="checkbox"/>
	\$	Yes <input type="checkbox"/> No <input type="checkbox"/>
TOTAL	\$185,283	

ATTACHMENT B

CDBG FUNDED PERSONNEL

☒ CHECK BOX IF NOT APPLICABLE

LIST ONLY POSITIONS FOR WHICH YOU ARE REQUESTING 2022-2023 CDBG FUNDING

AGENCY ADMINISTRATION

POSITION TITLE	ANNUAL SALARY	ANNUAL BENEFITS	TOTAL COMPENSATION	CDBG FUNDS REQUESTED	% OF TIME POSITION IS DEDICATED TO JURUPA VALLEY CDBG ACTIVITY
	\$	\$	\$	\$	%
	\$	\$	\$	\$	%
	\$	\$	\$	\$	%
	\$	\$	\$	\$	%
	\$	\$	\$	\$	%

PROPOSED PROGRAM STAFF

POSITION TITLE	ANNUAL SALARY	ANNUAL BENEFITS	TOTAL COMPENSATION	CDBG FUNDS REQUESTED	% OF TIME POSITION IS DEDICATED TO JURUPA VALLEY CDBG ACTIVITY
	\$	\$	\$	\$	%
	\$	\$	\$	\$	%
	\$	\$	\$	\$	%
	\$	\$	\$	\$	%
	\$	\$	\$	\$	%

PROPOSED PROGRAM CONTRACT STAFF

POSITION TITLE	ANNUAL SALARY	ANNUAL BENEFITS	TOTAL COMPENSATION	CDBG FUNDS REQUESTED	% OF TIME POSITION IS DEDICATED TO JURUPA VALLEY CDBG ACTIVITY
	\$	\$	\$	\$	%
	\$	\$	\$	\$	%
	\$	\$	\$	\$	%
	\$	\$	\$	\$	%
	\$	\$	\$	\$	%



City of
JURUPA VALLEY
California

**2023-2024 COMMUNITY DEVELOPMENT BLOCK GRANT
PUBLIC SERVICE GRANT APPLICATION**

Application is due 3:00 PM January 31, 2023

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Submit 2 original applications & back up documentation to:

Amy Sells

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8930 Limonite Ave., Jurupa Valley CA 92509

AND

Email the completed application form to: asells@jurupavalley.org

Check each item included in your application package. Ensure an authorized representative signs the application certification. Ensure all required text fields & applicable boxes are completed or checked (*click on applicable box to insert text or check mark; "Tab" from field to field; avoid using hard returns within text boxes*). Text fields are limited in space so ensure responses are concise.

**Do not submit testimonials, letters of support, or program literature
MODIFIED APPLICATIONS WILL NOT BE ACCEPTED**

Organization Name: Clasico de las Americas

Program Name: CDLA Equestrian Training Center

CDBG Amount Requested: \$100,000

- ☐ Application
- ☐ Attachment A: Proposed Budget
- ☐ Attachment B: CDBG Funded Personnel
- ☐ IRS Tax Exempt Documentation
- ☐ Most Recent Financial Audit & 990 Tax Filing

1. APPLICANT GENERAL INFORMATION

A. Organization Legal Name: Clasico de las Americas

B. Address: 10473 58th St. Jurupa Valley, CA 91752

C. Program Name: CDLA Equestrian Training Center

D. CDBG Amount Requested: \$100,000.00

E. Check the **ONE** category that best describes the proposed program

☐ Elderly/Frail Elderly Services

☒ Youth Services

☐ Physically/Developmentally Disabled Services

☐ Crime Awareness

☐ Persons with HIV/AIDS Services

☐ Homeless Services

☐ Fair Housing Services

☐ Substance Abuse Services

☐ Severe Mental Illness Services

☐ Child Care Services

☒ Other Public Service (specify) Horseback Riding Facility

☐ Health Services

F. Is this application submitted by a faith-based organization?

☐ Yes ☒ No

G. Location of where service will be provided (i.e., specify if program is citywide, a street address, a school site, etc.): 10490 58th St. Jurupa Valley, CA 91752

H. Person to contact regarding this application & program administration:

Name: Jose Covarrubias Email Address: info@clasicodelasamericas.com

Telephone: 909-489-1470 Fax: _____

I. Federal Tax ID Number: 83-086831

K. DUNS Number: _____

K. Officials Authorized to Sign Contracts & Expend Funds:

Name: Jose M. Covarrubias Title: President

Name: Adrian Covarrubias Title: Vice-President

2. APPLICATION SUMMARY (This summary will be used in reports to the City Council & the public)

Provide a brief summary of how the proposed program will address a need in Jurupa Valley, your agency's capacity/experience to carry out the activity & administering CDBG funds, and how CDBG grant funds will be used.

The (Clasico de las Americas) CDLA Equestrian Training Center located at 10490 58th St in Jurupa Valley, CA 91752, will provide Youth and Adult Equestrian Sports Programs, and a facility to train, learn, and leisure ride. Jurupa Valley is known for its horse properties, sidewalk trails and diverse horseback riding communities. The Charro Youth Sports, Charro (adult) and Escaramuza Sidesaddle Drills Programs will offer classes on horsemanship, Charrería and American Rodeo competitions. Program participants will have access to the facility to train for other equestrian sports, like barrel-racing, pole-bending, and jumping. Facility-wide lighting, including arena lighting, will offer after-school, evening, and summer classes. This program is designed for horse owners with basic riding skills, horse enthusiasts, and Jurupa Valley residents who want to learn more about horse management and equine husbandry. There will be an inscription fee for participants, which will be allocated to cover program costs.

The CDLA Equestrian Training Center Agency's capacity to run such proposed program is supported in the leadership team's proven record of running a non-profit 501c3 organization since 2019, Clasico de las Americas, Charrería Against Cancer. Over 300 Jurupa Valley Residents participate in the Clasico de las Americas Cancer Fundraiser, which takes place at the Pico Rivera Sports Arena, since September of 2010. The Administrators and Program Facilitators have been active in organized equestrian sports for the last 30 years as Competitors, Coaches, Trainers, Program Directors, Committee Commissioners for 501c3 FMCH-USA Org, Youth Camp Counselors, and Community Event Coordinators. The Program's Agency Team has the experience to design curriculums, set budgets, manage fiduciary obligations, offer quality sports programs, and engage our robust equestrian network. Educational clinics and workshops will be facilitated by contracted Professionals doing business in Jurupa Valley.

The Community Development Block Grant Program funds will be used to administer the equestrian sports programs, and cover facility costs. Facility costs include water for arenas when in use, electricity to keep all areas lit for safety, orange cones for training, lime powder for arena marking, and eventing and maintenance equipment. The program costs include salaries, rent, supplies, insurance, professional services, CPR Certification, ropes, livestock, and animal feed. Full-time yearly salaries will be allocated for the Agency's Administrator, Program Instructors, and the Facility Maintenance Personnel. Educational clinics and workshops Professionals will be contracted and paid per event.

3. COMMUNITY NEED

Provide data relevant to the need for the proposed program in Jurupa Valley. Ensure information is specific to the City. Ensure you specifically address how the proposed program will impact the community need or City objectives, and how a service gap will be eliminated/demonstrably reduced.

Training and getting to know your horse are important in any riding discipline. Through the CDLA Equestrian Training Center Programs, Riders will have access to the facility to train, groom, meet and leisure ride. Located in the Mira Loma horse-town neighborhood, participants can walk or haul their horses to this new facility and learn more about roping, horse management, horseback riding and fascinating opportunities to compete and participate in local community, regional and international events. The facility will offer Charro Youth Sports, Charro (adult), and Escaramuza Sidesaddle Drill Programs, educational equine clinics and husbandry workshops. The arenas have optimal maintenance with tractors to prevent horse and rider injuries. Arena lights illuminate the facility for evening and summer practices. The grooming area includes a wash rack, tack room and a 4-horse walker.

This much needed equestrian training facility will strive to provide quality services and programs that will attract and engage Jurupa Valley audiences. With a mission to strengthen local partnerships, all professional Instructors and Facilitators will be contracted locally. The Charro Youth Sports, Charro and Escaramuza Sidesaddle Drills programs will be instructed by Equestrian Athletes who have competed, coached, and above all, Instructors who have a proven track record of managing similar programs. Participants will develop skill sets from horse-handling, grooming, to roping, and reining. Educational clinics will be held periodically on topics such as equine dental and general health, and farrier services. In the past, independently, as a community leader, Mr. Jose Covarrubias, President of Clasico de las Americas, has hosted educational clinics imparted by Veterinarians at his property in Jurupa Valley.

This unique program will engage youth and adults in healthy competitive sports, help develop new skills and build confidence to try new disciplines and experiences, including events like parades and horse rescue missions in emergency situations. We are hopeful our programs will inspire our local youth to preserve the Charro and American Rodeo recreation and promote their beautiful horse-town of Jurupa Valley. There is no other program available in the city or surrounding areas. We are immensely proud to have the opportunity to bridge our resources, talents, and networks for an upwards trending equestrian community.

Facilities:

The portion of the property includes a 40-meter round arena, 40-meter rectangle arena, bull chutes, livestock pens, 4-horse electric walker, grooming area, tack room, and parking for trailers and cars.

40-meter round arena: Use for equestrian sports like Charrería, Rodeo, Reining, Barrel-racing, Pole-bending, Jumping, drills, and general, leisure horseback riding.

40-meter rectangular arena: Use for equestrian sports like Charrería, Rodeo, Reining, Barrel-racing, Pole-bending, Jumping, drills, and general, leisure horseback riding.

Bull Chutes: Use for equestrian sports like Charrería, Rodeo, Bull Riding.

Livestock pens: Use for equestrian sports like Charrería and Rodeo

Electric horse walker: Use for program participants

Horse grooming area: Use for program participants

Tack room: Use for program participants

Parking for trailers and cars: Use for program participants

Activities:

Charro Youth Sports: Horseback riding classes, roping, team-roping, reining.

Escaramuza Sidesaddle Drills: Horseback riding aside (sidesaddle) and astride classes.

Equine Educational Clinics: Horse health classes facilitated by VDM's and Vet Techs.

Horsemanship workshops: Saddle-fitting, farrier services, bits and reins, parade-safety.

4. ORGANIZATION CAPACITY & EXPERIENCE

A. State your organization's experience to carry out the proposed program. Include information regarding length of time providing service, professional qualification of staff (include license, academic credentials, etc.) & other relevant information.

The CDLA Equestrian Training Center Agency's capacity to run such proposed program is supported in the leadership team's proven record of running a non-profit 501c3 organization for the last twelve years, Clasico de las Americas, Charrería Against Cancer. The Administrators and Program Facilitators have been active in organized equestrian sports for the last 30 years as Competitors, Coaches, Trainers, and Program Directors. Collectively, our current and former roles include, hosting privately held competitions with hundreds of Riders, National Steering Committee Commissioners for 501c3 FMCH-USA organization, Youth Camp Counselors, and Equine Husbandry Community Coordinators. Collectively, we have the experience to design curriculums, set budgets, manage fiduciary obligations, offer quality sports programs, and engage our robust equestrian network. Educational clinics and workshops will be facilitated by contracted Professionals doing business in Jurupa Valley.

Leadership Profiles:

Mr. Jose Covarrubias	President, Clasico de las Americas President, Rancho Hennessy, Champion Charro Team
Mr. Adrian Covarrubias	Vice-President, Clasico de las Americas Charro Youth Coach, Rancho Hennessy
Ms. Christina Cabral	Program Director, Charra Internacional de las Americas International Side Saddle Coach & Ambassador

B. Summarize your organization's experience administering CDBG public service grant funds. N/A

C. List 3 references for 3 grant fund providers that have funded the proposed program. NA ☒

GRANT PROVIDER	GRANT PROVIDER CONTACT NAME TELEPHONE # & EMAIL	GRANT AMOUNT	DATES COVERED BY GRANT FUNDS
		\$	
		\$	
		\$	

D. Compliance with 2 CFR Part 200(Single Audit):

1. In any of the past 3 years, has your agency expended more than \$750,000 in federal funds during a fiscal year? Yes ☐ No ☒
2. During this year(s), did your agency prepare a Single Audit compliant with OMB Circular A-133? Yes ☐ No ☒ If "Yes" please provide a copy of most recent Single Audit.

5. PROGRAM INFORMATION

A. Complete the following budget summary for the proposed program.

1. 2023-2024 Jurupa Valley CDBG Grant Funds Requested:	<u>\$100,000</u>
2. Total 2023-2024 Program Budget:	<u>\$73,600</u>
3. Total 2023-2024 Agency Budget:	<u>\$26,400</u>

B. Detail how requested CDBG funds will be utilized (e.g., staff salaries, benefits; program supplies; insurance; direct client assistance, etc.)? Ensure that **Attachment B "Proposed Program Budget"** is reflective of this outline. Answer below

The Community Development Block Grant Program funds will be used to administer the equestrian sports programs, and cover facility costs. Facility costs include water for arenas when in use, electricity to keep all areas lit for safety, orange cones for training, lime powder for arena marking, and eventing and maintenance equipment. The program costs include salaries, rent, supplies, insurance, professional services, CPR Certification, ropes, livestock, and animal feed. Full-time yearly salaries will be allocated for the Agency's Administrator, Program Instructors, and the Facility Maintenance Personnel. Educational clinics and workshops Professionals will be contracted and paid per event.

Agency Administration

Administrator	Oversee programs, recruit Instructors, design courses	\$12,000
President	Oversee programs, approval budgets, expenses	\$0
Vice-President	Oversee programs, approval budgets, expenses	\$0
Maintenance	Maintain facility clean and stocked	\$14,400

Proposed Program Staff

Instructor Youth	Facilitate Charrería and Rodeo classes, horse management	\$9,600
Instructor Charro	Facilitate Charrería and Rodeo classes, equine husbandry	\$9,600
Instructor Escaramuza	Facilitate Escaramuza Sidesaddle classes, horsemanship	\$9,600
Roping Instructor	Facilitate Roping classes for all ages	\$4,800
Reining Instructor	Facilitate Reining classes for all ages	\$4,800

Proposed Program Contract Staff

Vet / Vet Tech	Facilitate equine and livestock health informational clinics	\$3,500
Horse Management	Facilitate equine husbandry workshops	\$2,000
Farrier	Facilitate farrier informational workshops	\$2,000

- C. Provide the following information regarding full-time, part-time, contract & volunteer staff that will be utilized to provide the proposed service. (If CDBG funds are requested for any personnel costs, **Attachment C "CDBG Funded Personnel"** must be completed).

Full-Time Staff: 2
Contract Staff: 3

Part-Time Staff: 5
Volunteers: 2

- D. What percentage of the organization's total budget is spent on fundraising & overall administration?
15%
- E. Provide the following information regarding the number of unduplicated clients that will be served by the proposed program:
1. Total number of unduplicated program clients, **regardless of city of residence**, that will be service by the program between 7/1/2023 & 6/30/2024? 200 Individuals
 2. Total number of unduplicated **Jurupa Valley clients** that the program will serve by the program between 7/1/2023 & 6/30/2024? 150 Individuals
 3. What % of the total program budget will be used to serve unduplicated Jurupa Valley residents?
95%
- F. Is this a new program? Yes ☒ No ☐ If this is **not** a "New" program, how will this program be expanded from current program efforts? _____

6. HUD REQUIREMENTS

Provide the following information regarding the number of individuals to be served by the proposed program & your agency from 7/1/2023 through 6/30/2024:

- A. Number of unduplicated Jurupa Valley residents the program will serve with requested CDBG funds? 150 Individuals.

What % of these individuals will be of low/moderate income? 90%

Note: HUD requires that each organization providing services to individuals with CDBG public service grant funds document the size, race/ethnicity & income of assisted households. Income documentation is not required for "presumed beneficiary" category clients; however, documentation of "presumed beneficiary" status is required. Presumed beneficiaries include: abused children, seniors (over 62 years of age), battered spouses, severely disabled adults, homeless persons, illiterate persons, persons with HIV/AIDS, migrant farm workers.

- B. Does the proposed program application/intake form collect all HUD-required information?

Yes ☐ No ☒ If "Yes," how is this information documented?

a. Self-Certification ☐

b. Analysis of household income documents such as tax returns/pay checks ☐

c. Program serves **presumed beneficiary** category ☐ List category _____

If "No," how will this information be collected & reported to the City? _____

- C. If the proposed service assists the homeless, what percentage of clients are "chronic homeless?"
____% ☒ Not Applicable

*HUD defines **chronically homeless** as:*

(1) An individual who:

(i) Is homeless & lives in a place not meant for human habitation, a safe haven, or in an emergency shelter &

(ii) Has been homeless & living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least 1 year or on at least 4 separate occasions in the last 3 years, where each homeless occasion was at least 15 days &

(iii) Can be diagnosed with 1 or more of the following conditions: substance use disorder, serious mental illness, developmental disability, post-traumatic stress disorder, cognitive impairments resulting from brain injury, or chronic physical illness or disability;

(2) An individual who has been residing in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days & met all of the criteria in paragraph (1) before entering that facility; or

(3) A family with an adult head of household (or if there is no adult in the family, a minor head of household) who meets all of the criteria in paragraph (1), including a family whose composition has fluctuated while the head of household has been homeless.

- D. All CDBG-funded activities are required to provide **output** (i.e. number of individuals served) & **outcome** (i.e. anticipated benefit to program recipients) data. All CDBG-funded activities must meet one of HUD's "objectives" & "outcomes."

OBJECTIVE - Check the box (**only one**) that best applies to the proposed program:

- ☒ Suitable Living Environment – The activity is designed to benefit the community, families, or individuals by address issues in their living environment.
- ☐ Decent Affordable Housing – The activity is designed to cover a wide range of housing opportunities that meet individual family or community needs.
- ☐ Creating Economic Opportunities – The activity will generate economic development, commercial revitalization or job creation.

OUTCOMES - Check the box (**only one**) that best applies to the proposed program.

- ☐ Availability/Accessibility – The activity makes services, infrastructure, housing or shelter available/accessible to low- & moderate-income people, including individuals with disabilities.
- ☐ Affordability – The activity provides affordability in a variety of ways for low- & moderate-income people (includes creation or maintenance of affordable housing, basic infrastructure hook-ups or services).
- ☒ Sustainability (Promoting Livable or Viable Communities) – The activity aims to improve the community or neighborhoods, helps to make them livable or viable by providing benefits to low & moderate-income people, or by removing/eliminating slums/blighted areas.

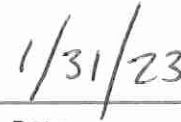
7. CERTIFICATION

I hereby certify that I am authorized to submit this application for CDBG public service grant funding provided by the City of Jurupa Valley ("City") by the Board of Directors of Clasico de las Americas ("Applicant"). If grant funds are granted, funds will be used solely to benefit low- and moderate-income Jurupa Valley residents. Applicant understands that general liability, auto liability insurance, and workers compensation insurance are required and will be provided per terms of a grant agreement to be executed between the City and the Applicant. Applicant understands that grant funds are provided on a reimbursement basis and will provide appropriate documentation to substantiate expenditures submitted for reimbursement. Grant funds will be administered pursuant to an agreement and are consistent with applicable federal regulations. If the Applicant fails to serve eligible Jurupa Valley residents during the term of the contract, or fails to substantially attain projected accomplishments (defined as at least 75% of projected number of persons to be served), Applicant may be required to repay all or a portion of funds already disbursed to the Applicant by the City and/or forego receipt of additional grant funds. Applicant also certifies that it is in compliance with all local zoning/land use regulations and possesses all required licenses and permits to operate/provide program.

Name: Jose M. Covarrubias

Title: President


Signature


Date

ATTACHMENT A

PROPOSED 2023-2024 PROGRAM BUDGET

Program Name: CDLA Equestrian Training Center

BUDGET CATEGORY	CDBG	OTHER	TOTAL
Agency Administration Staff Salaries & Benefits	\$26,400	\$	\$26400
Program Staff Salaries & Benefits	\$38400	\$	\$38400
Program Supplies	\$4000	\$	\$4000
Rent/Lease	\$14400	\$	\$14400
Communications	\$0	\$	\$0
Utilities	\$3000	\$	\$3000
Insurance	\$2600	\$	\$2600
Professional Services (Specify) DVM/ VET TECHS	\$7500	\$	\$7500
Other (Specify) CPR Certifications	\$700	\$	\$700
Other (Specify) Livestock animals	\$0	\$5500	\$5500
Other (Specify) Horse & Livestock feed	\$0	\$10500	\$10500
Snacks/Beverages	\$3000	\$	\$3000
TOTAL	\$100,000	\$16,000	\$116,000

List Source of "Other" Program Funds to be use to Assist JV Residents

SOURCE OF OTHER PROGRAM FUNDS	AMOUNT OF OTHER PROGRAM FUNDS	FUNDS SECURED FOR FY 19-20 WITH A CONTRACT?
Livestock Animals	\$5500	Yes <input type="checkbox"/>
Program Inscription Fees		No <input checked="" type="checkbox"/>
Equine and Livestock Feed	\$10500	Yes <input type="checkbox"/>
Program Inscription Fees		No <input checked="" type="checkbox"/>
	\$	Yes <input type="checkbox"/>
		No <input type="checkbox"/>
	\$	Yes <input type="checkbox"/>
		No <input type="checkbox"/>
	\$	Yes <input type="checkbox"/>
		No <input type="checkbox"/>
TOTAL	\$16,000	

ATTACHMENT B

CDBG FUNDED PERSONNEL

☐ CHECK BOX IF NOT APPLICABLE

LIST ONLY POSITIONS FOR WHICH YOU ARE REQUESTING 2023-2024 CDBG FUNDING

AGENCY ADMINISTRATION

POSITION TITLE	ANNUAL SALARY	ANNUAL BENEFITS	TOTAL COMPENSATION	CDBG FUNDS REQUESTED	% OF TIME POSITION IS DEDICATED TO JURUPA VALLEY CDBG ACTIVITY
Administrator	\$12000	\$	\$12000	\$12000	100%
President	\$0	\$	\$	\$	100%
Vice-President	\$0	\$	\$	\$	100%
Facility Maintenance Personnel	\$14400	\$	\$14400	\$14400	100%
	\$	\$	\$	\$	%

PROPOSED PROGRAM STAFF

POSITION TITLE	ANNUAL SALARY	ANNUAL BENEFITS	TOTAL COMPENSATION	CDBG FUNDS REQUESTED	% OF TIME POSITION IS DEDICATED TO JURUPA VALLEY CDBG ACTIVITY
Charro Youth Sports Instructor	\$9600	\$	\$9600	\$9600	100%
Charro Instructor	\$9600	\$	\$9600	\$9600	100%
Escaramuza Sidesaddle Instructor	\$9600	\$	\$9600	\$9600	100%
Roping Instructor	\$4800	\$	\$4800	\$4800	100%
Reining Instructor	\$4800	\$	\$4800	\$4800	100%

PROPOSED PROGRAM CONTRACT STAFF

POSITION TITLE	ANNUAL SALARY	ANNUAL BENEFITS	TOTAL COMPENSATION	CDBG FUNDS REQUESTED	% OF TIME POSITION IS DEDICATED TO JURUPA VALLEY CDBG ACTIVITY
Veterinarian / Vet Tech	\$3500	\$	\$	\$3500	100%
Horse Management Husbandry	\$2000	\$	\$	\$2000	100%
Farrier Instructor	\$2000	\$	\$	\$2000	100%
	\$	\$	\$	\$	%
	\$	\$	\$	\$	%

APPLICATION SUPPLEMENTAL FOR HOMELESS SERVICES

1. Describe your experience with analyzing and interpreting U.S. Census and other official forms of data related to homelessness. N/A
2. Describe your organization's experience with developing a homelessness outreach effort to collect new data. N/A
3. Describe your organization's experience with developing, proposing, and implementing results-oriented solutions to mitigate and serve the homeless population. N/A
4. Describe your organization's familiarity with social services in the Jurupa Valley, Riverside County, and greater Southern California areas. N/A
5. Describe your organization's familiarity with the Community Development Block Grant process and other streams of Federal, State, or Local revenue. N/A